

**DRAFT**

Minutes of the meeting of the  
**Woking LOCAL COMMITTEE**  
held at 6.00 pm on 25 September 2013  
at Woking Borough Council Civic Offices, Gloucester Square, Woking GU21  
6YL.

**Surrey County Council Members:**

- \* Mrs Liz Bowes (Chairman)
- \* Mr Ben Carasco
- \* Mr Will Forster
- \* Mrs Linda Kemeny
- \* Mr Saj Hussain
- Mr Colin Kemp
- \* Mr Richard Wilson

**Borough / District Members:**

- \* Cllr John Kingsbury (Vice-Chairman)
- \* Cllr Mazaffar Ali
- \* Cllr Ann-Marie Barker
- \* Cllr Tony Branagan
- \* Cllr Bryan Cross
- \* Cllr Derek McCrum
- \* Cllr Anne Murray

\* In attendance

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**29/13 APOLOGIES FOR ABSENCE [Item 1]**

Mr Colin Kemp gave apologies for absence.

**30/13 MINUTES OF PREVIOUS MEETING [Item 2]**

The minutes of the last meeting held on 26 June 2013 were agreed and signed.

**31/13 DECLARATIONS OF INTEREST [Item 3]**

There were no declarations of pecuniary interests.

**32/13 PETITIONS [Item 4]**

In accordance with Standing Order 68, Dr Heather Prideaux-King presented the following petition on behalf of local residents. The petition received 142 signatures.

A petition in support of the design and implementation of road safety measures along Pembroke Road, Woking. I agree that measures to restrict speeding are needed in Pembroke Road.

Dr Prideaux-King introduced the petition and explained residents' concerns, especially in relation to the expansion of St Dunstan's School in Onslow Crescent, where surveys have shown the majority of pupils travel to school by car on a regular basis. Traffic surveillance has shown a high proportion of speeding in both directions along the road. The petitioners would like steps taken to ensure that anti-speeding measures are designed and installed along Pembroke Road.

The Chairman invited Andrew Milne to respond to the petition. The response is set out below:

An item for traffic calming measures along Pembroke Road is already on our work programme and £10,000 has been allocated for design work to be carried out during the current financial year.

In the last 3 year period, 2 personal injury collisions have taken place along the road, both at the crossroads junction with Shaftesbury Road and Onslow Crescent. However, it is known that damage only collisions have taken place which have resulted in street furniture being damaged and requiring replacement.

Speed surveys were undertaken at 3 locations along the road in April 2013 and generally indicated good compliance with the speed limit, although some high speeds were recorded. This suggests that some vehicles may be travelling at inappropriate speeds over some of the bends and the crossroads.

Officers have already engaged with residents (including the lead petitioner) and the Divisional Member. Through the design process, various traffic calming options are being considered. Although it is too early in this process to predict the likely recommendations, it is probable that physical traffic calming measures such as speed cushions or tables would be necessary. Design work is scheduled for completion by March 2014, and the outcome of this will be shared with residents and the Local Member. Further consultation will then be carried out, and the results will be presented to Committee together with estimates of costs and recommendations for decision.

The Chairman thanked the petitioner for coming.

Will Forster declared a non pecuniary interest in this item as his brother is in the process of buying a property in Highclere Gardens.

In accordance with Standing Order 68 the following petition was presented to the committee. The petition contained 50 signatures.

We the undersigned, being residents of Highclere Gardens, Knaphill, Woking, hereby request Surrey County Council to give urgent consideration to converting an existing grassed island in Highclere Gardens into additional parking spaces which are urgently required by residents.

Residents explained that the current situation was unbearable, with parking on greens, and pathways and access being blocked.

Saj Hussain, County Councillor for the area explained that this desperately needs addressing as the area was not designed for so many cars. One of the biggest concerns is safety as emergency vehicles would find it difficult to get through with the current parking situation.

It was suggested that it may be helpful if the residents form a residents association. It was queried whether if parking provision could not be enhanced, would the residents support the grass being protected by posts?

The Chairman invited Andrew Milne to comment. The petition was not clear as to which grass area the petitioners were referring to. Andrew would meet on site with the local councillor and the residents to look at possible solutions and associated costs. A full report responding to the petition would be brought back to a future meeting of the local committee.

The Chairman thanked the petitioners for coming.

### **33/13 WRITTEN PUBLIC QUESTIONS [Item 5]**

One public question was received and tabled. A copy of the question and answer can be found in annex 2 of these minutes.

### **34/13 WRITTEN MEMBERS QUESTIONS [Item 6]**

One member question was received and tabled. A copy of the question and answer can be found in annex 3 of these minutes.

In a supplementary question, John Kingsbury asked whether it would be possible to extend the boundary of the study back to Gordon's School rather than Limecroft Road.

Mr Stubbs asked whether the Broadway and Sparvell Road junctions with the A322 could also be included.

### **35/13 SURREY FIRE AND RESCUE SERVICE ANNUAL REPORT 2012-13 [Item 7]**

Liz Bowes introduced the item as the fire service were unable to attend due to industrial action. The report updated the committee on the work of the Fire and Rescue Service in Woking.

During discussions the following questions were raised, responses to which will be circulated outside the meeting:

- The issue of temporary provision as a result of the industrial action was raised. Members asked where the temporary teams were housed and what the provision was.

- Regarding the Bandstand Development in Woking, Members asked about fire safety in the new development, which will include high rise buildings, and how emergencies would be dealt with.

## **RESOLVED**

The Local Committee (Woking) agreed to:

- (i) Recognise the achievements of the borough teams within the Woking Borough and support their commitment to improve initiatives to reduce risk and make the Woking Borough safer through the delivery of the borough/station plan.
- (ii) Note the targets and initiatives set within the Woking borough plan for 2012/13 and support the Fire and Rescue Service in the delivery of this plan.
- (iii) Support the achievements of the whole time duty personnel at Woking and acknowledge the availability offered by employers who release staff, and those who are self employed.

## **36/13 WOKING PARKING REVIEW [Item 8]**

David Curl introduced the report which set out additional changes proposed to on street parking restrictions in Woking South West, Woking North and The Byfleets. It was anticipated that the changes would be implemented on the ground by the end of March 2014.

### **Public Questions:**

The Chairman invited comments from members of the public, which are summarised below:

- Could parking in Knaphill be included in the next review?
- Could 20mph speed limits be considered outside schools?

### **Member discussion:**

Members thanked officers for the report and had the following comments:

- Woking South West – there is insufficient parking in Connaught Crescent, Connaught Road and Heath Drive – could solutions and costs be looked at?
- Would like parking on verges and 20mph around schools be considered at the Parking Task Group or at a future private meeting.

## **RESOLVED**

The Local Committee (Woking) agreed to:

- (i) the proposed amendments to on-street parking restrictions in Woking as described in this report and shown in detail on drawings in annex A are agreed.
- (ii) the intention of the county council to make an order under the relevant parts of the Road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Woking as shown

on the drawings in annex A is advertised and that if no objections are maintained, the orders are made.

- (iii) if there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the parking strategy and implementation team manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor.

**37/13 PETITION - CREATE A NEW SECTION OF ROAD TO ADDRESS PARKING PROBLEMS IN WAKEHURST PATH, SHEERWATER [Item 9]**

Andrew Milne introduced the report which set out the response to the petition presented at the last meeting requesting that Wakehurst Path be made into a road to help alleviate ongoing parking problems.

It was explained that the overall public benefit in relation to the anticipated cost meant that the requested works could not be justified. Such a scheme would have a negative impact on the existing amenity value of the area and an objection to the proposed changes had already been received on this basis.

During discussion the following points were noted:

- Members agreed with the officer recommendations. The road is very narrow, amenity will be lost and parking could not be guaranteed for local residents.
- Many parking issues result from planning decisions made years ago and it may be useful to look at current parking standards.
- Parking is a wider issue in Sheerwater and alternative funding and solutions need to be looked at.
- There may be an option of using Housing Revenue Allowance, or revisiting as part of the regeneration of Sheerwater.

**RESOLVED**

The Local Committee agreed to note the report.

**38/13 HIGHWAYS UPDATE [Item 10]**

Andrew Milne introduced the report which updated the committee on highways schemes within the borough, and explained that the estimates in table 1 may change as a result of the outcome of decision on Item 12 on this agenda.

There were no public questions, so the members went on to debate the item.

**Member discussion:**

- Members discussed the update on amendments to the Lockfield Drive/Well Lane junction layout. Andrew Milne explained that minor adjustments were required to address safety concerns. This would include returning the inside lane to both straight on as well as left turn,

which would reduce the current peak hour tailbacks back to the roundabout and increase safety. Members' views were split between making any changes straight away, and giving the junction longer to settle before making a decision. As part of this discussion, a request was made to look at the lights in Well Lane as the sequence is short.

- Members requested that ITS schemes not completed this year due to finance constraints, were rolled forward to next years' programme.

## **RESOLVED**

The Local Committee (Woking) agreed to note:

- (i) The progress with the ITS highways and developer funded schemes
- (ii) The progress with budget expenditure
- (iii) That a further Highways Update will be brought to the next meeting of this Committee.

### **39/13 BLACKHORSE ROAD - SPEED LIMIT ASSESSMENT [Item 11]**

Andrew Milne introduced the report which set out the speed limit assessment for Blackhorse Road. Surrey County Council's current speed limit policy and assessment criteria confirm that 40mph is the correct speed limit for Blackhorse Road. A further reduction to the existing speed limit is not supported by Surrey Highways Officers or Surrey Police, and following a recent review of this issue by Surrey County Council's Cabinet Member for Transport, Highways and Environment, retaining the existing 40mph speed limit was upheld.

#### **Public Questions:**

- In response to a question about data on the location of the accidents, and the direction of travel, it was noted that these are contained within the Police reports. Junction improvements are already planned.

#### **Member Discussion:**

- The local County Councillor considers that the 40mph speed limit is inappropriate for the road, especially near the railway bridge which is single track. Further information on the accidents and any patterns were requested. It was agreed to organise a site meeting with Andrew Milne, the local County Councillor and the Cabinet Member for Transport, Highways and Environment.
- It was noted that the options for safety improvements at the junction are being looked at and will be tied in with Operation Horizon work if possible.
- Further information was requested about other dangerous roads in Woking that could put the accident figures in Blackhorse Road into perspective.
- Members raised the issue that the new 40mph speed limit sign on Lower Guildford Road is sited just before the tunnel, The new recommendation

(iii) was proposed by Liz Bowes and seconded by John Kingsbury and agreed by the Committee.

## **RESOLVED**

Linda Kemeny abstained from the vote.

The Local Committee (Woking) agreed that:

- (i) No further action is taken with regard to the speed limit on Blackhorse Road.
- (ii) Accident mitigation efforts remain focused on improvements to the junction of Blackhorse Road with Saunders Lane and Heath House Road, and that the design of these improvements continues as part of this years ITS programme in accordance with Committee's previous approval.
- (iii) Review the position of the new 40mph sign following the decrease in speed limit on Lower Guildford Road

## **40/13 ALBERT DRIVE/MAYBURY HILL - 2013/14 ITS BUDGET [Item 12]**

Andrew Milne introduced the report which set out proposals for traffic calming along Albert Drive and improvements at the junction of Old Woking Road and Maybury Hill. The estimated costs for Albert Drive is £26k and £83k for Maybury Hill. These works could therefore both be carried out within this years budget.

### **Public comments:**

- It was noted that the build out being proposed as part of the Maybury Hill proposal would have some beneficial effect on speeding in Park Road.
- Anti skid surfaces on acceleration parts of Maybury Hill junction were raised but it was noted it would not be necessary.

### **Member discussion:**

#### **Albert Drive**

- The traffic calming measures in Albert Drive address the concerns of the residents about safety along the road and should reduce vehicle speeds and the number and severity of personal injury collisions.
- A query was raised about construction traffic using the eastern end of Albert Drive and whether it would be possible to restrict construction traffic from using this part of the road with a weight limit. If there was not a weight limit already in place, then this would be considered. An update would be provided to the local member outside the meeting.
- As part of the planning and construction statement, the borough council will be asking for construction vehicles to use the Sheerwater Link Road.

#### **Maybury Hill**

- Some members queried the costs of the scheme, and a request was made for confirmation of the amount of developer funding available for this

scheme, and how much had been spent to date. This would be provided to members outside the meeting.

- The benefit of cutting the tree canopy at the junction was raised, and it was explained that some of the vegetation would be cut back as part of the proposal.
- In response to a comment, it was noted that the scheme had been assessed for safety and the crossing point was deemed safe. The scheme needs to acknowledge where people are currently crossing.
- Where the road will be narrower, it was noted that vehicles will slow down for cyclists as they will not be able to overtake at the islands. This will have a beneficial effect on travel speeds.
- Other options for the junction had been considered and residents consulted. The proposals for the junction of Old Woking Road and Maybury Hill are intended to improve safety at the junction without introducing controls that could compromise egress from Ivy Lane and the use of a private access on Old Woking Road. Action needs to be taken to address the accident history at the junction.

## **RESOLVED**

Cllr Ali and Cllr Murray abstained from the vote.

The Local Committee (Woking) agreed:

- (i) To approve the proposals for Albert Drive as set out in Annex A and the advertising of the intention to introduce vertical traffic calming features on the highway in accordance with Section 90, (a) to (i) inclusive, of the Highways Act 1980, and if no objections are maintained the proposals are implemented;
- (ii) That any objections to these proposals be dealt with in accordance with the County Council's scheme of delegation by the Area Team Manager in consultation with the Chairman/Vice Chairman of Woking Local Committee and the Divisional Member for Woking North ;
- (iii) To approve the construction of the proposed improvements at the junction of Old Woking Road and Maybury Hill as set out in Annex B.
- (iv) To review the need for additional traffic calming measures in Albert Drive following the confirmed scope and detail of the Borough led Sheerwater regeneration project.

### **41/13 LOCAL SUSTAINABLE TRANSPORT FUND (WOKING) PROJECT - UPDATE INCLUDING PROGRESS ON A3046 CHOBHAM ROAD CROSSING WOKING AND WAY FINDER MAPPING [Item 13]**

Paul Fishwick and Marc Woodall introduced the report which provided an update on the Local Sustainable Transport Fund project. This included the Wayfinding pedestrian signage programme, the proposed puffin crossing on

the A3046 Chobham Road, and a decision on bids put forward by the Business Travel Forum.

Members noted that Annex B was wrongly labelled as Annex 2.

**Member discussion:**

- Members welcomed the proposal for the puffin crossing, which would provide a much safer crossing point along the section of road, and were pleased with the number of people who took part in the consultation.
- The team was complemented on the Wayfinding project and strategy for signage around Woking. If funding was available, members would welcome signs being positioned in the car parks.
- The funding that had been allocated to the cycle hub in St Johns was now being considered for Sheerwater and Goldsworth Park.

**RESOLVED**

The Local Committee (Woking) agreed:

- (i) To note the public consultation results on the two options for a crossing located on the A3046 Chobham Road Woking as indicated in Annex B.
- (ii) To a puffin crossing at location B, determined by being the most popular by the majority of potential users.
- (iii) To the statutory advertisement that may be required under the Road Traffic Regulation Act 1984.
- (iv) That if objections are received to the advertisement of the legal notices, the Area Team Manager is authorised to try and resolve them in consultation with the Chairman/Vice Chairman, Divisional Member and Project Manager, and decide whether or not they should be acceded to and therefore whether the order should be made, with or without modification.
- (v) To note the progression of the Wayfinding pedestrian signage programme to the final design and placement stage. The final options will come to the LSTF Task Group in November for discussion, and the Local Committee on December 4 for approval.
- (vi) To progress the two revenue schemes put forward by the Business Travel Forum as indicated in Annexes D and E.

**42/13 SERVICES FOR YOUNG PEOPLE COMMISSIONS IN WOKING 2012/13  
[Item 14]**

Jeremy Crouch and Ben Byrne introduced the report which updated the committee on the performance of Services for Young People commissions in Woking, including the Local Prevention Framework (LPF) and youth centres.

Not all aspects of the Woking commissions have worked as well as hoped. Improvement plans are in place and there has been an upturn in performance. Residual issues at Sheerwater and Woking Youth Centres are being addressed. Following discussions, this has included Woking Youth Centre being brought back under the control of Surrey County Council.

**Public discussion:**

- In response to a question on anti-social behaviour by young people in Knaphill, it was noted that the area would be referred to the Local Prevention Framework provider for them to liaise with the Police to see if they are able to work with some of the young people in the area.

**Member discussion:**

- Members were encouraged with the improved communication with the LPF provider, and the performance of Lakers Youth Centre.
- The links with the Asian Business Forum were discussed, and it was noted that the YMCA have strong links with the Asian community, but more work needs to be done with the girls.
- Due to Members ongoing concerns with Sheerwater and Woking youth centres, the Chairman proposed an amended recommendation which was agreed by the committee.

Ben Byrne explained that the borough and county council are looking to develop a single strategy for the borough of Woking for youth work. This work is at an early stage and would be reported to members at an appropriate time.

**RESOLVED**

The Local Committee (Woking) agreed to note:

- (i) Whilst the Local Prevention Framework and Lakers Youth Centre are operating well, rigorous monitoring of Woking Youth Centre and Sheerwater Youth Centre are needed to ensure the best service for young people in Woking.

**43/13 LOCAL COMMITTEE & MEMBERS' ALLOCATION FUNDING - UPDATE [Item 15]**

Michelle Collins introduced the report which updated the committee on the Members' Allocations approved since May.

Linda Kemeny noted she had four bids in the pipeline.

**RESOLVED**

The Local Committee (Woking) agreed to note:

- (i) The amounts that have been spent from the Members' Allocation and Local Committee capital budgets, as set out in Annex 1 of the report.

#### **44/13 FORWARD PROGRAMME [Item 16]**

The list of items members would wish to have reported enable a forward programme to be drawn up and for officers of relevant services to be invited to present to future meetings of the local committee.

#### **RESOLVED**

The Local Committee (Woking) agreed to note the report with the addition of the following reports:

- Community Safety – June
- Update on Woking Library and the Community Partnered Library in Byfleet – June
- Plans for Ride 100 - June
- Implications of Bandstand development on bus services in Woking town centre

Meeting ended at: 9.45 pm

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**Chairman**

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## Notes from Public Engagement Meeting

### 1. Open Public Question Session [Public Engagement Item 1]

#### Question 1: Mr Tony Metcalf

There is to be a 50% expansion of St Dunstan's Primary School. Condition 7 of the planning consent referred to road improvements. When will this work be done – I have been told that it will be carried out during half term?

Linda Kemeny explained that as Cabinet Member she is aware of the issues and confirmed that the works are still planned for half term. It was also noted that she has asked the Parking Task Group to consider safety measures around schools and is looking to integrate highways into school place planning.

#### Question 2: Ian Makowski

Residents in Woodlands Road and Berkeley Garden in West Byfleet have noticed an increase in numbers of cars parking on the road, especially near the Old Woking Road and would like parking restrictions to be considered for the next parking review, and also consideration being given to including the roads in the West Byfleet CPZ.

David Curl confirmed that this will be considered in the 2014 review, and team will contact the resident as part of the review.

Richard Wilson asked for consideration to be given to doing something about the parking sooner than the next review.

#### Question 3: Mrs Pauline Marshall

Would like to know what is being done about the bus bollards by The Vyne. Residents had understood that the new contract would be better.

Cllr Kingsbury noted that when the bollards are down, they are down for a long period of time.

Liz Bowes asked whether they are remotely monitored.

Mr Hussain noted it was a reporting issue and he was monitoring how long repairs were taking.

Andrew Milne noted that the maintenance contract had changed and was surprised there were ongoing concerns. A response would be provided by Traffic Signals outside the meeting.

**Question 4: Mr Chapples**

Would like to know the ownership of the land along Lock Lane, which has been raised previously by Mr Thomas.

Michelle Collins explained that officers are working to get a response to Mr Chapples, and will provide this outside the meeting.

**2. Demonstration of the new TravelSMART Website**

Heena Pankhania gave a presentation on the new website. It was noted that a communications plan was in place to formally launch the website in a few weeks time, but the website is currently available to members of the public and businesses.

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (WOKING)

DATE: 25 SEPTEMBER 2013

SUBJECT: WRITTEN PUBLIC QUESTIONS

DIVISION: WOKING SOUTH EAST



**1. Question from Mrs Sandra Stonehouse**

I would like to put to the committee that they consider reducing the speed limit along The Old Woking Road from 40mph. This limit itself is rarely adhered to as can be seen from the speed sign at the top of the hill which continually is lit up. There have been 2 bad accidents near this speed sign in the past 6 months with the road closed for a significant amount of time and a fatality a few years ago. It is densely populated area with many side roads and really 30mph would be a much more appropriate limit.

**Answer from Chairman on behalf of the committee:**

The length of Old Woking Road identified is listed in our Speed Management Plan, and forms part of one of Surrey Police's Casualty Reduction Routes. As a result, this location receives a higher level of speed enforcement than most other roads in the Borough.

The speed data that Surrey Police collected in October 2012 indicates that there is good compliance with the existing 40mph speed limit, with a mean speed of 38mph in one direction and 39mph in the other. This does not mean that every driver is travelling below the speed limit, but it does strongly indicate that the existing speed limit is well respected by the majority of motorists who drive at speeds below the police's intervention level for enforcement.

The speed sign that Mrs Stonehouse refers to is assumed to be the vehicle activated flashing bend warning sign, situated near Dean Close. The trigger speed for this sign is set at 40mph which is why it is illuminated so frequently, giving the impression that many vehicles are travelling significantly faster than the speed limit.

Six personal injury collisions have taken place on Old Woking Road between Lincoln Drive and Broomcroft Drive in the last 3 years. Of these, 4 resulted in slight injuries and the other two, both of which took place this year, resulted in serious injury. None of the 6 collisions had excessive speed listed as a contributory factor, although one did cite "travelling too fast for conditions" as a factor.

Assessment of the appropriateness of speed limits is determined in accordance with the County Council's speed limit assessment policy. In this case a 30mph speed limit would be inappropriate given the character of Old Woking Road and the respect for the existing speed limit.

It is worth noting that the Traffic Signs Regulations and General Directions 2002 prohibit the placing of 30mph repeater signs where there is a system of street lighting, and, as a system of street lighting exists in Old Woking Road, if the limit was reduced to 30mph, all of the existing speed limit signs would have to be removed.

Despite it being a basic rule of motoring, many drivers appear not to appreciate the connection between street lights and 30mph speed limits, and removal of the existing 40mph speed limit signs to accommodate a 30mph speed limit may result in average speeds increasing.

In view of these considerations, I am afraid that promotion of a 30mph speed limit at this location would not be supported by Surrey Highways.

SURREY COUNTY COUNCIL

LOCAL COMMITTEE (WOKING)

DATE: 25 SEPTEMBER 2013

SUBJECT: WRITTEN MEMBER QUESTIONS

DIVISION: WOKING



1. **Question from Cllr John Kingsbury, Woking Borough Council**

I would like to ask the Chairman to provide an update on the proposed A322 corridor study?

**Answer from Chairman on behalf of the committee:**

I am delighted to be able to report that officers of Surrey County Council (SCC) and Woking Borough Council (WBC) have agreed an approach to the study, which will be undertaken later this year, and be reported to the Local Committee by April 2014. The study will include the following junctions: - A322 Bagshot Road j/w A324 Connaught Road & Brookwood Lye (Brookwood crossroads); A322 Bagshot Road j/w Cemetery Pales; A322 Bagshot Road j/w Redding Way and the new Brookwood Farm access; and A322 Bagshot Road j/w Limecroft Road (Borough Boundary). The primary objective of the study will be to explore options to reduce congestion for local traffic whilst recognising the strategic role of the A322. The study will be commissioned and led by WBC. SCC will contribute up to £25,000 of the anticipated £50,000 cost of the study.

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